



Carolina Collaborative Community Care



Patient's Confidentiality Protections from Carolina Collaborative Community Care (4C)

Confidentiality of Patient Information:

1. Access to confidential patient information is limited to staff members with a need to know based on their job function.
2. Any patient information that is released outside of HIPAA guidelines requires the patient's authorization.
3. All staff members are required to pledge their confidentiality on an annual basis.
4. All staff members are required to attend annual trainings on HIPAA and Confidentiality.
5. All patient confidential information is stored on secured servers hosted by 4C and Community Care of North Carolina.
6. All patient confidential information is the property of the Division of Medical Assistance (DMA) as the covered entity.
7. Patients have the right to request a record of releases of their confidential information.

